



RDA ACCREDITATION ROADMAP

EMPOWERING ACADEMIC & SCIENTIFIC ASSESSMENT

Elevate Your Research Deanship: Achieve Excellence with RDA Accreditation

ROADMAP FOR RESEARCH DEANSHIPS TO ACHIEVE RDA ACCREDITATION (3-6 MONTHS)

This roadmap outlines steps and requirements for research deanships to embark on the journey towards Accreditation under the Accreditation Program for Research Deanships (RDA). The estimated timeframe is 3-6 months, but may vary depending on your available resources and starting point.

STAGE 1: SELF-ASSESSMENT AND PREPARATION (MONTH 1-2)

- **Review RDA Framework:** Thoroughly understand the RDA criteria, standards, and assessment methodologies. Download and study the detailed documents provided by the RDA program.
- **Conduct Internal Self-Assessment:** Analyze your deanship's strengths and weaknesses against each RDA standard using self-assessment tools provided by the program. Gather relevant data and evidence to support your evaluation.
- **Identify Gaps and Develop Improvement Plans:** Based on the self-assessment, identify areas requiring improvement to meet the RDA standards. Outline concrete action plans for addressing these gaps, including resource allocation, policy changes, and capacity building initiatives.
- **Prepare Documentation:** Compile documentation that demonstrates your deanship's compliance with the RDA standards. This may include strategic plans, research policies, research output data, faculty development programs, and evidence of research impact.

STAGE 2: APPLICATION AND ELIGIBILITY (MONTH 2-3)

- **Confirm Eligibility:** Ensure your deanship meets the RDA eligibility criteria, such as minimum research funding, faculty size, and institutional accreditation.
- **Complete Application Form:** Submit the official RDA application form, providing detailed information about your deanship, research environment, and achievements. Attach all required supporting documentation.

- **Pay Application Fee:** Submit the required application fee to cover the costs of program administration and peer review.

STAGE 3: PEER REVIEW AND SITE VISIT (MONTH 3-4)

- **Peer Review Panel Assignment:** The RDA program will assign a team of qualified peer reviewers with expertise relevant to your deanship's research focus.
- **Site Visit Preparation:** Collaborate with the peer reviewers to schedule a convenient date for the on-site visit. Prepare presentation materials showcasing your deanship's research strengths and ongoing improvement efforts.
- **Site Visit:** Host the peer review panel for a comprehensive assessment of your deanship. This may involve presentations, facility tours, interviews with faculty and staff, and document review. Be prepared to answer questions and address the reviewers' inquiries.

STAGE 4: ACCREDITATION DECISION AND FEEDBACK (MONTH 4-5)

- **Review Committee Deliberation:** The RDA Accreditation Committee will convene to review the peer review reports, self-assessment documents, and all submitted evidence.
- **Accreditation Decision:** The committee will issue a final decision on your deanship's accreditation status (Accredited, Accredited with Conditions, or Not Accredited).
- **Feedback Report:** You will receive a detailed feedback report explaining the committee's decision and providing recommendations for further improvement, if applicable.

STAGE 5: CONTINUOUS IMPROVEMENT AND MAINTENANCE (MONTH 5-6)

- **Action Plan Implementation:** Develop and implement an action plan based on the feedback received to address any shortcomings and maintain compliance with the RDA standards.
- **Renewal Process:** Accredited deanships will follow a renewal process at defined intervals (every 3 years) to demonstrate continued adherence to the RDA criteria and ongoing improvement efforts.
- **Knowledge Sharing and Best Practices:** Participate in RDA-organized networking events and knowledge-sharing platforms to learn from other accredited deanships and contribute to the advancement of research excellence.

ADDITIONAL REQUIREMENTS:

- **Leadership Commitment:** Demonstrated commitment from the highest levels of your institution to support the deanship's accreditation journey.
- **Resource Allocation:** Adequate resources (funding, personnel, infrastructure) dedicated to research activities and meeting the RDA standards.
- **Ethical Conduct:** Robust policies and practices in place to ensure research integrity and ethical conduct within the deanship.
- **Transparency and Accountability:** Transparent decision-making processes, effective communication with stakeholders, and data-driven performance management within the deanship.

This detailed roadmap provides a clear path towards achieving RDA accreditation and solidifying deanship's commitment to research excellence and impact.